

Addendum to DRP Special Events Application: Patterson Park

I/we understand that if the attendance for my/our event is expected to be at least 200 people, then I/we will contact bordering community associations to share event details such as entertainment schedules and anticipated road closures. Contact information for community associations will be provided by the Department of Recreation and Parks (DRP) at the time of application.

I/we will work with DRP and/or the Baltimore Office of Promotion and the Arts (BOPA) to obtain approval for stages to be placed at the event. Every effort should be made to have stages face away from nearby residences (northwest) whenever possible.

I/we agree to construct fencing no earlier than 48 hours before the beginning of the event. I will remove fencing within 24 hours of the event's end. I/we understand that fencing for events near the Pulaski Monument may be placed just outside of the tree line on Eastern Avenue and at the bottom of the hill on Linwood Avenue. Fences for festivals may be anchored to the tennis court fence or football field fence.

During my event, I/we agree to keep all amplified sound or music at a reasonable level so as to not interfere with other park activities or nearby businesses or residences. I/we agree to end or stop all amplified sound and live or recorded music at 9 p.m., unless I/we have received express permission from DRP to operate past that time. Showcase of Nations organizers are granted an extension for amplification until 10 p.m. the Saturday night of the event. Amplification levels will be monitored during events and the Baltimore City Police Department will assist to ensure that amplification ends on time.

Parking and vehicle access

I/we understand that only permitted and emergency vehicles are allowed in Patterson Park. Non-permitted vehicles may enter Patterson Park only to pick-up or drop off at the Recreation Center or CARE building. Vehicles *must have a permit* to unload materials at pavilions or for special events. Permitted vehicles must display permits issued by DRP and remain on paved roads. Parking and driving on the grass is strictly prohibited in Patterson Park. DRP will provide event organizers five vehicle permits for use by entertainers during each event for which entertainment is permitted.

During festivals near the Pulaski Monument, vendors may park one vehicle on the grass immediately behind a booth *only* if absolutely necessary to operate the booth. Vehicles parked behind a booth may not be moved during the event. Depending on weather conditions, DRP may prohibit all parking on the grass.

I/we understand that police will ticket all non-permitted vehicles in the Park, vehicles parked on the grass, or vehicles parked in posted "No Parking" areas.

If South Linwood Avenue is closed for my event, then I/we agree to remove barricades at E. Pratt and Eastern Avenue at 11 p.m. to allow for overnight parking. I/we will replace barricades at 8 a.m. the following morning.

Vendors

I/we agree to provide the names and contact information for all food vendors to DRP at least two weeks prior to the event and the names and contact information for non-food vendors at least one week prior to the event. Showcase of Nations festivals shall provide the same information to DRP and BOPA.

I/we understand that all food vendors must use protective coverings to ensure against spillage, drainage, and damage to asphalt and grass. Vendors who are frying, grilling, or using grease must install rubber roofing and/or tar paper (available at hardware stores) to cover the entire space. Grease barrels should be placed on nonporous tar paper if located on pavement or on pallets and nonporous tar paper if located on grass. I/we understand that protective coverings may be inspected by City agencies.

Security, cleanup and damages

I/we understand the Fire Prevention Safety Requirements provided by the DRP. I/we understand that special events involving the sale of alcohol require not only separate permits from the Liquor Board but also security, per DRP rules.

I/we agree to maintain the event site and adjoining area to the curbside and remove all garbage, trash and debris from it.

I/we agree to provide recycling if expected attendance is at least 200 people. I/we understand that bins can be acquired at no cost on a limited basis through the Department of Public Works (410-396-4511) or the Friends of Patterson Park (410-276-3676). I/we understand that I/we must arrange to pick up and return bins. In either event, I/we will contact DPW two weeks prior to the event to arrange for pickup of recycling.

I/we understand that a walkthrough of the event area must be completed with a representative of the City before and after the event to review items in the walkthrough checklist. These should be scheduled when a DRP Special Events Permit is granted.

By signing and dating this form, I acknowledge that I/we understand and agree to all of the above. I/we also understand that the rules and regulations for Patterson Park may be enforced by the Baltimore City Police Department, Park Rangers, and other agencies and instrumentalities of the City of Baltimore and/or the State of Maryland.

Signature and Date