



City Of Baltimore
DEPARTMENT OF RECREATION AND PARKS
 Permit Office, 3001 East Drive
 Baltimore, Maryland 21217
 Permits Office 410.396.7070
 City Hall Operator 410.396.3100



APPLICATION FOR FOOD/BEVERAGE VENDING
for Recreation & Parks' Park Properties

Please note: Vending permits can only be issued for **one (1) to twenty-nine (29) consecutive days** at a time.
 Applicant must reapply upon expiration of vending permit.

Park Vending Season: April 1 through October 31 (dawn until dusk).
Fee: \$290.00 per park location (1-29 one to twenty-nine days). Please note that this permit does not cover vending at permitted Special Events/Festivals held on park properties under the jurisdiction of Rec. & Parks.

PLEASE PRINT:

- 1) Applicant's Name: _____
- 2) Business Name (if applicable): _____
- 3) Mailing Address: _____
 _____ Zip Code: _____
- 4) Telephone Number: (Day) _____ (Evening) _____
- 5) Fax Number: _____ E-Mail Address: _____

DESIRED PARK LOCATION:

FOOD VENDING TRUCKS ARE NOT PERMITTED INSIDE OF PATTERSON PARK.

(1st Choice) _____

(2nd Choice): _____

NOTICE: Please attach a site plan of your designated assigned location. Failure to comply could result in the revocation of all Permits issued to the Permittee for up to 5 years, and/or carry a fine of \$250 per offense.

DESIRED DATES & TIMES:

Start Date: ___/___/___

End Date: ___/___/___

Day of the Week	Time From	Time To
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

6) Please list all food and beverage items with costs or attach your menu/with prices to this application. **Please be specific.** You will be bound by this agreement to sell only the food and beverage items listed:

7) License Number of Vending Vehicle (if applicable) _____

8) Vehicle Color, Model & Make (if applicable) _____

***** NOTE**** Attach photograph of vehicle or vending cart.**

1. All fees are non-refundable and must be paid in full prior to set-up. Payment can only be accepted in the form of a Money Order or Certified Cashier's Check made payable to: **Director of Finance** at the following address: Department of Recreation & Parks Hdqrs., Permit Office, 3001 East Drive, Baltimore, MD 21217.
2. A vendor is restricted to vending in their assigned area only and is prohibited from roaming the park. All liquid drinks must be sold in plastic or aluminum containers. No glass containers containing beverages will be allowed to be sold.
3. Vendor is required to post a price list with the food/beverages items and display their Health Permit issued by the Baltimore City Health Department. Vendors will also be required to post their Vending Permit issued by the Department of Recreation and Parks during vending hours.
4. **Charcoal and wood grills are prohibited.** All grills must be gas/propane grills. All propane cylinders are to be secured with a rope or chain and shaded.
5. Vendor is prohibited from dumping/emptying grease containers onto City premises. Grease must be kept and disposed of in a proper manner. Vendor will bear total liability for any damage caused by improper grease dumping. Vendor is also required and responsible for removing their trash and other debris from the assigned premises, daily.

6. City requires that all vendors cooking on site with oils or deep fryers must have a Type K Wet Chemical extinguisher. All other cooking area shall have a portable fire extinguisher of at least a 2A-10BC rating. **No Exceptions!**
7. Vendor shall set-up any equipment and merchandise only in the assigned area during the hours indicated on the Vending Permit issued by the Department of Recreation and Parks. All equipment/merchandise shall be removed from park property by the vendor the same day.
8. Vendor understands and agrees that the City shall not be responsible or liable for any loss of, damage to, vendor equipment, food/beverage items, or any personal property to Vendor or its' employees, volunteers, agents, or representative.
9. In occupying specified vending space, Vendor shall abide by all federal and local statutes and ordinances. Vendor shall also be responsible for obtaining any and all necessary permits and approvals required by federal, state, or local law.
10. Vendor agrees to indemnify, defend and hold harmless the Mayor and City Council of Baltimore, its' employees, agents and representatives from any and all claims, demands, suits, and actions of every nature and description, including attorney fees and court costs connected therewith, brought against the Mayor and City Council of Baltimore, its' employees, agents and representatives arising from or in connection with any willful or negligent act or omission of the Vendor, its' employees, agents, or representatives in the operation of Vendor specified space.

Copy of Vendor Liability Insurance is required.

11. In the operation of Vendor assigned area, Vendor shall not discriminate on the basis of race, creed, color, age, marital status, physical or mental capacity, religion, sexual orientation, gender, ancestry, or nation of origin.
12. All rules and regulations listed 1-12 will be strictly enforced. If Vendor violates any such said rules and regulations during the Vendor's hours of operation, as determined by the City in its sole and absolute discretion, the City shall request the immediate removal of vendor equipment, food and other personal property from the assigned area.

Park Rule Violations carry a fine of \$250 per offense. Any violation of this provision will result in revocation of all permits issued to the Permittee and/or Club for up to five years.

Vendor has read or has listened to a reading of the above mentioned rules and regulations (#1-12), understands the same, and has received a copy of the rules and regulations. Vendor by his/her signature hereby accepts and agrees to be bound by all rules and regulations set forth in this agreement.

_____ (Vendor, please print name)

_____ (Vendor's signature) _____ (Date)

FOR OFFICE USE ONLY-

Date Application Received:

Accepted By: _____

___ received Health Dept. Permit copy date: _____

___ received Liability Insurance policy date: _____

APPROVED: *Designated Vending Location* _____

DENIED: _____

Total Amount Due: \$ _____ City Issued Receipt No. _____

Form of Payment: ___ Money Order ___ Cashier's Check (**payable to Director of Finance**)

Assigned Rec. & Parks Vendor Number: _____

EXPIRATION: _____

Application Fee ___ Yes ___ No Check # _____ MO# _____ Receipt # _____

Pavilion/Area Fee ___ Yes ___ No Check # _____ MO# _____ Receipt # _____

Other Fees ___ Yes ___ No Check # _____ MO# _____ Receipt # _____

EXPLANATION OF OTHER FEES: _____

Date: _____ Amount: _____

NOTIFICATION AND/OR CONTACT WITH APPLICANT

List dates/time, reason, how contacted (phone/mail), and name of person initiating contact. If the contact was made by telephone and a message was left for the applicant, list the name of the person the message was left with. If notification was sent by mail, attach a copy of the correspondence

Revised December 2016